

Post Oak Property Management Services Include:

- Leasing
- Rent Collection
- After Hours Emergencies
- Online Maintenance Request System
- Monthly Online Financial Reporting to Owners
- Risk Management
- Management & Negotiations of Subcontractors and Subcontracts
- Liaison between Associations and Tenants

Post Oak Property Management 1337 W Wrightwood Ave Suite 1 Chicago, IL 60614

Contact Details For more information, please visit us at www.managedbypostoak.com

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Post Oak Property Management is a full-service firm that focuses on individual condo management. We currently manage over 150 units, mainly individual condos located across the city of Chicago.

We focus on high-end units; 2- bedroom units renting for around \$2,000 per month. We cater to individual owners who want to continue to own the unit without having the worries of being a landlord.

- 30% OF OUR OWNERS LIVE OUTSIDE THE UNITED STATES
- SPECIALIZE ON INDIVIDUAL OWNER HIGH QUALITY CONDOS
- WORK EFFECTIVLY WITH CONDO ASSOCIATIONS AND CO-OPS

We sign the lease and everything thereafter including rent collection, repairs and maintenance, and all communications with the associations and tenants.

We subcontract all repairs, versus having maintenance on-staff so that we can get the very best price for our owners. We work with only insured subcontractors to limit any risk associated to our owners and associations.

We have a working knowledge of the ins and outs of condo associations and co-ops rules and regulations and follow them accordingly.

Our owners are able to access their monthly statements online and we automatically deposit distributions.

Our owners are able to live anywhere in the world and maintain ownership without worrying about their investment.

Our Chicago Presence

The Loop, West Loop, South Loop, River North, Streeterville, Gold Coast, Old Town, Noble Square, Bucktown/Wicker Park, Ukranian Village, Lincoln Park, Lakeview, Roscoe Village, North Center, Lincoln Square, Andersonville, Buena Park